

S.T.E.P.S. Auction Donation Form

Sammamish Totems Enrichment Program
Supporters, a 501(c)3 Non-profit organization
Federal Tax I.D. 91-1300361
c/o Sammamish High School
100 140th Avenue SE, Bellevue, WA 98005

Auction Date
March 24, 2012

Instructions: After filling in this form, use "Save As" to save the form on your computer. Then email the form (as an attachment) to: mbussing@aol.com. If you are the donor, please also email the form to the procurer. If you are the procurer, email the form to the donor. Alternatively, you may print the blank form and fill it in by hand; but make sure that the parties just mentioned receive copies.

Donor Information

Name of Individual or Organization _____

Address _____

Name, Title, & Employee ID (if applicable) of Person Who Authorized Donation _____

Contact Person _____

Contact Phone _____ Email _____

Description of Item (125 characters max per line)

Physical Object ___ or Service ___

Fair Market Value of Donation \$ _____

Please Indicate Correct Status:

___ Donor will deliver item to _____ on (date) _____

___ Item needs to be picked up by (date) _____

___ Donation is a certificate and is attached ___ or to be picked up on (date) _____

___ Donation is a certificate but needs to be created by S.T.E.P.S. (NOTE: If STEPS is to create the certificate, please include all pertinent information including effective dates, expiration date, and/or restrictions in the "Description of Item" field above.)

Procurer Information

Name _____ Group/Club _____

Phone _____ Email _____

Thank you very much for your generous donation to S.T.E.P.S.