

<u>S</u>ammamish <u>T</u>otems <u>E</u>nrichment <u>P</u>rogram <u>S</u>upporters	<u>S</u>ammamish S.T.E.P.S. Funding Request
	Date Submitted: _____
	Organization Name: _____
	Contact Person: _____
	Phone: _____ E-mail: _____

Complete form and photocopy for your own records. Submit form to STEPS mailbox in Activities/Athletic office at SHS or email to steps.allocations@sammamishtotems.org, STEPS Allocation Committee. Completed forms must be submitted by last day of the month to be considered at next month's S.T.E.P.S. meeting. A representative from requesting organization must attend the STEPS meeting to present the proposal and answer questions.

Total Amount Requested: _____ Funds needed by: _____
Funds will be directed toward?
Please provide information about program, activity or item and include comparable pricing.
How will the Sammamish High School Community benefit from this program or item?
Has S.T.E.P.S. allocated funds to this item, activity or program in the past 3 years? When? Amount?
What other money has your organization pursued? Other fundraising?
How will your organization report back to S.T.E.P.S.?
For S.T.E.P.S. use only: Date Received: _____ Presentation Made: _____ Funding Approved: _____ Amount of \$ _____ Check issued to: _____