

STEPS SHS

Date: January 11th, 2010

Time: 7PM

Location: SHS library

Members present: Roy Steinberg, Ann Swiftney, Dede Mckaig, Sue Dehmlow, Beth Hom, Catherine Orren, Shelly Rashko, Jen Lewandowski, Mari Wruble, Andi Tomlinson, Andy Ellsworth, Pat McCarthy, Tom Duenwald

MINUTES

1. **Welcome, Introductions:** Roy welcomed everyone to the STEPS meeting.
2. **Treasurer's report:** Dede is back on board as treasurer as of January, 2010. She worked hard to produce the balance sheet and cash flow statements. Please see treasurer sheet dated 1/11/10 (for dates "7/1/09 through 1/8/2010"). It was noted on the inflow sheet that "general" are donations from United Way; "specified" are tax-deductible donations given to a specific group at SHS (with 10% going to the general STEPS funds).

Dede reminds everyone that she picks up requests for reimbursements (fill out form and include receipts) on Tuesdays, writes checks and puts them back into the folder (unless other directions are given). If you have made deposits, please put slips into the folder as well. It was noted that Pass the Hat totals are closer to \$2475 and not "over \$4K" as written in the October 12th, 2009 STEPS meeting notes. If you have any questions, contact Dede at dede@mckaig.com.

3. **Allocation Requests:** Two allocations were requested and both were granted. Beth Hom wants to remind everyone that other requests for funds have been made, but these requests did not pass the criteria set by the STEPS and thus will never come up for vote at a STEPS meeting.
 - Tom Duenwald presented the request for half (\$2750) of the funds needed to pay a retired English teacher on Wednesdays so that SHS can provide Totem Reach for the year. Tom mentioned that the rest of the funds will come from building funds, but if further cuts are made in the future, he may be requesting for assistance next year too.
 - "Discover" program yearly fees - Ms. Mallin (SHS counselor) requested half of the fees (\$500) for 1000 licenses per year. Ms. Mallin said that SHS had a required speech class which had a unit covering careers, but since that was deleted, she feels the students still need access to such information. The Discover program has students take an interest inventory and from this it offers suggest career pathway(s) - either with a high school diploma or a higher degree. The student is then given more information about this career and majors that would be of value for this career. The program can suggest schools (community colleges, 4 year colleges, etc) either in Washington or other states. Ms. Mallin is planning on having a parent night so that all SHS parents will also know how to use this important resource. Once a student has their logon, they can access Discover from any internet connected computer - so go ahead and ask your student. Note: Seniors can ask the counseling office if they want to use Discover.
4. **Athletic Director:**
 - Pat indicated Winter sports are in full swing and Spring sports will start March 2.
 - The music system in the weight room was upgraded recently (funds came from a fund-an-item request in a prior auction).
 - Discussions concerning the flat screen TV system with BSD are still trying to work out what exactly what we should purchase. We want to be able to network to the TV screen in order to make it easier to change information.
 - SHS will stay a 3A, even though our student population numbers indicates we should be a 2A school. Because of this decision, we will continue to play against the same schools as in the past, with the addition of Lake Washington.
 - As part of the 50 year SHS anniversary, a golf tournament is planned for the spring. It will probably be at the Lake Wilderness Golf Course. Jeff Bright is working on this event.

5. **Committee reports:**

- Ice rink: Class of 2010, which organized this event, reported that expenses were a bit higher this year - partly because of higher prices, but also that they sold a lot more. They felt that they left this in better shape than when they inherited the job. They recommend that next year a junior parent becomes involved during the planning sessions, in order to make it easier when they manage it alone their senior year. They have kept detailed notes to make it easier for future senior classes to purchase items that

sell. 5% of the income goes to the downtown association, 10% goes to STEPS; \$1000 management fee to the senior class, and approximately 9,000 to be divided between the groups that participated, based on hours worked (\$22/hour is the ballpark figure). A final report will be made in February.

- Totem wear: It was incorrectly stated that "STEPS keeps 20% of the proceeds" in the October 2009 meeting minutes. It should have stated "STEPS charges cost plus 20%", and that STEPS keeps the profit. In the future, STEPS will charge cost plus 50%. Remember, you can help out STEPS by selling Totem Wear at events! Please contact Andi Tomlinson (tomlinsona@bsd405.org) for more information.
- Concessions: Mari said that the report is not complete yet.
- Spring fundraiser: May 8th at a private residence (the Jarjour's) in Bellevue. It will not be an auction, but rather an "ask" (100% of money goes to STEPS). Daniel's catering is providing a great menu. The SHS orchestra and jazz choir will perform, and there will be an audio/visual presentation to celebrate the 50 years of SHS, as well as yearbooks from years past displayed. 200 tickets will be sold to the party. All donations will go to STEPS (although there will be 4 class baskets - any money generated from the baskets goes to the "Class of 20xx" which provides funds for their senior party. Please contact Janelle Steinberg at janelle.steinberg@cobaltmortgage.com. The next meeting is at 6pm the night of the regular STEPS meeting on February 8th.
- Scholarship: Jan Lewandowski reported that all requests for awarded scholarships have been paid by the treasurer.
- Community Partners: May Lukens will investigate escrip and other money making options further. Note: after the meeting, Andy Ellsworth fixed the escrip link. From the "PTSA & STEPS" page on the school website, click on "escrip". There are many online businesses, including Amazon which donates 2.4% for any purchase, and NETFLIX, which will donate \$15.60 to STEPS if you are a new subscriber. Check out this and other deals! It won't cost YOU anything!

Adjournment at 8:05, next meeting on February 8th at 7:00. Remember, the STEPS fundraiser meeting will be at 6:00 the same night.